

Resident Summary

Garages

Version: 12/2009

Introduction

This resident summary provides you with information about renting a garage which does not form part of a property.

This summary applies to garages owned by Southern Housing Group Ltd.

Who can rent a garage?

All residents can apply to rent a garage regardless of their current tenure. Garage licences are also available to applicants who are not currently Group residents.

Only one garage will be offered per household, though this may be varied depending upon the demand in a particular area.

No exchanges, transfer or sub-letting of garages will be permitted.

Charges

All garages are let on a weekly licence. Garage charges are weekly in advance and should be paid by Direct Debit. Charges for garages vary across the Group, please contact the Service Centre for charges on individual schemes.

Deposits

If you are not a Group resident and you wish to rent a garage you will need to pay a deposit which will be refunded to you when you end your licence unless there is damage to the garage or outstanding charges due at the end of the garage licence.

If you are a Group resident you do not have to pay a deposit.

Residents in arrears

We will not offer a garage licence to a Group resident who has arrears on their main property account unless there is repayment arrangement in place and this has been maintained.

Condition of the garage

Garages are let in useable condition. Garages are intended for the storage of vehicle or outside goods that are not dependent on a completely weather proof environment.

We may end the licence where we feel it is no longer in the Group's interests to continue to let the garage to the current user.

Waiting lists

We will maintain a waiting list for each garage scheme. Waiting lists are open to any applicant whether or not they are already a resident with the Group.

If you are a Group resident with arrears of rent or has other outstanding charges due you may still join the garage waiting list.

If you are applying for the waiting list for storage of a vehicle storage then when the garage is offered you will need to show the original DVLA documentation at sign up, proving that the vehicle is registered to you.

Priority for the waiting list

Applications are held on the basis of priority first and then date of application.

Applications from a higher priority band will always be considered above other bands.

For details of the bands, please see over the page.

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Priority for the waiting list (cont'd)

The Group will allocate garages based on the following categories of priority:

Priority description
A - Residents of SHG who are registered disabled or have a mobility vehicle
B - Residents of SHG living on the estate/local area who have a vehicle
C - Residents of SHG who do not live in the immediate area (but within certain boundaries, usually the Local Authority) who have a vehicle
D - Residents of SHG living on the estate/local area who wish to use the garage for storage

E - Residents of SHG who do not live in the immediate area (but within certain boundaries, usually the Local Authority) who wish to use the garage for storage

F - Other local occupiers of residential dwellings who have a vehicle

G - Other local occupiers of residential dwellings who wish to use the garage for storage

Further information

If you would like any more information on this or any of our other policies please contact us using the details on the next page.

Owner of the version: PST

Date of next review: TBC

Contact us

If you live anywhere in the UK except the Isle of Wight, phone us on **0300 303 1771**

If you live on the Isle of Wight, phone us on **0300 303 1772**

All residents

Service Centre opening hours
8am to 8pm, Monday to Friday

Email us at

servicecentre@shgroup.org.uk

Write to us at **Service Centre,
Southern Housing Group,
PO Box 643, Horsham RH12 1XJ**

Visit our website at

www.shgroup.org.uk

For help with translations, or if a large type, Braille or audio summary would be useful, please contact the Service Centre.

Arabic

لمساعدتك في الترجمة يرجى الاتصال بمركز الخدمة على هاتف 0300 303 1771.

Bengali

অনুবাদ সাহায্য পেতে হলে সার্ভিস সেন্টারে 0300 303 1682 নম্বরে ফোন করুন।

French

Si vous souhaitez recevoir de l'aide avec vos traductions, appelez le 0300 303 1771.

Somali

Wixii ah caawimo turjumaan ka soo wac Xarunta Adeegga telefoonka 0300 303 1771.

Spanish

Si necesita que le ayudemos con alguna traducción, llámenos al 0300 303 1771.

Turkish

Tercüme konusunda yardım için 0300 303 1683 'den Hizmet Merkezi'ni arayın.